

Curriculum and Standards Committee

Terms of Reference

Purpose

To assist the decision making of the Board of Directors by enabling more detailed consideration to be given by reviewing and evaluating teaching and learning, student achievement and standards.

To make appropriate comments and recommendations on such matters to the Board of Directors on a regular basis. Major issues will be referred to the Board of Directors for ratification.

Frequency of meetings

There should be a minimum of three meetings in each school year.

Membership and Quorum

The Chief Executive Officer is an ex-officio member of each committee with the exception of the Audit Committee and Pay Review. At least three other Directors shall be a member of the committee.

The Chair of the committee will be elected by the committee on an annual basis at the first meeting in the autumn term. No Director employed at the Academy will act as Chair to the committee. In the absence of the Chair, the committee will elect a temporary replacement from among the governors present at the committee meeting.

The clerk of the committee is appointed by the committee

The quorum is three Directors who are members of the committee (or where greater any one third of the Directors holding office at the date of the meeting).

Meetings

The clerk of the committee will circulate an agenda for each meeting and papers at least 7 days before the committee meeting

Attendance at each committee meeting, issues discussed and recommendations for decisions will be recorded. The written record will be included on the agenda and papers of the next meeting of the Board of Directors.

Only Directors who are members of the committee may vote at committee meetings. Where necessary, the elected Chair of the committee may have a second or casting vote.

In the event of a need to make genuinely urgent decisions between meetings on matters falling within the remit of the committee, the Chair of the Directors, in consultation with the Chief Executive Officer and Chair of the committee, will take appropriate action on behalf of the committee.

Terms of Reference

To advise on the determination of the overall educational vision for the Trust in consultation with the Local Governing Bodies;

To determine a vibrant, imaginative and challenging curriculum ensuring that provision is broad and balanced and which meets the requirements of pupils with varying levels of ability, from the gifted to those with special needs;

To keep under review the School Improvement Plans of each Academy and to consider progress on a termly basis;

To define the school improvement planning and target setting process and to determine the targets to be recommended to the Trust on an annual basis;

To agree the categorisation of schools and monitor the impact of school improvement support;

To keep under review the performance of each Academy in respect of agreed targets including each Key Stage and other approved training programmes;

To monitor student performance and to keep under review student destinations;

To ensure effective provision for students with Special Educational Needs and disabilities;

To agree the allocations and monitor the provision and impact of the Pupil Premium on achievement and attainment, ensuring that it is appropriately spent and that this information is easily attainable;

To determine the duration of the school day and year;

To receive the Chief Executive's views on curriculum priorities and make recommendations to the Resources Committee on the resources that are needed to meet the needs of the curriculum;

Delegated Functions

To ensure that there are procedures in place to review and to monitor the impact of the Curriculum Policy;

To maintain oversight of the Trust's arrangements for SEN and Disability including approval for publication of SEN information reports

To review policies that contribute to the curriculum including sex and relationships education, SEN, gifted and talented, RE and collective worship;

To ensure that other relevant policies such as behaviour and attendance, which support learning and improvements in attainment are in place;

To keep under review progress and attainment of Children who are Looked After;

To receive regular reports on the quality of teaching and learning, to identify areas for improvement, and to ensure that any necessary action is taken to maximise outcomes for students;

To ensure that assessment, examination and reporting arrangements comply with national requirements;

To ensure that the Continuing Professional Development requirements of staff are identified and met and to receive reports on its provision and impact.

To approve the following policies

Accessibility Plans

Teaching & Learning Policy

Home School Agreement

Homework Policy

Sex & Relationships Education Policy

SEN Policy

Gifted & Talented Pupil Policy

Political Indoctrination Policy

Careers Education, Information, Advice and Guidance Policy

Collective Worship Policy

Religious Education Policy

Early Years Foundation Stage Policy

Continuing Professional Development Policy

To review the following policies prior to recommending to the Board of Directors

Curriculum Policy